

## Who we are:

TDOT is a multimodal agency with responsibilities in aviation, public transit, waterways, railroads, and cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports.

The Department of Transportation (TDOT) has close to 4,100 employees statewide with regional facilities in Knoxville, Chattanooga, Nashville, and Jackson. TDOT's headquarters is located in downtown Nashville.

## What we do:

The Tennessee Department of Transportation (TDOT) provides citizens and travelers of Tennessee with one of the best transportation systems in the country.

**For more information on this division, please see link below:**

**Long Range Planning**



**Planning Specialist Advanced**  
505 Deaderick St  
Nashville, TN  
Compensation: \$4,091.00 - \$6,546.00

## Overview

The Tennessee Department of Transportation is currently hiring a full-time **Planning Specialist Advanced** professional for our Long Range Planning (LRP) Division's Statewide Planning Office located at TDOT Headquarters in Davidson County, TN.

The Statewide Planning Office (SPO) is responsible for managing large-scale planning efforts across the state that feed directly into the Statewide Long-Range Transportation Plan and is the first step in the project development cycle. SPO works with internal and external stakeholders to facilitate statewide planning efforts and to identify transportation needs for all modes of transportation.

The ideal candidate should be an independent, but collaborative worker willing to learn and work as a team to identify problems and propose creative solutions to them.

## Responsibilities

- Assist in the development and implementation of strategies that coordinate the State's Long- and Short-Range Planning efforts.
- Lead efforts in the development of Rural Transportation Plans, Corridor Studies, Congestion Action Plans, Long Range Plans, County Comprehensive Plans, and Technical Studies for identified TDOT projects.
- Assist with integrating extreme weather and natural hazard resilience into the department's decision-making processes and operating procedures.
- Attend and present at various meetings and conferences as necessary.
- Participate in the development, monitoring, and coordination of urban transportation planning activities.
- Conduct research and maintain an awareness of new issues, methodologies, equipment, trends that advance the profession.
- Maintain a comprehensive knowledge of applicable federal, state, and local policies, procedures, programs, codes, regulations, and standards.

## Qualifications

- Strong Interest in Transportation Planning and Plan Development
- Strong interest in Transportation Sustainability and Resiliency
- Strong interest in environmental and/or air quality planning and transportation policies.
- Excellent communication and presentation skills.
- Experience with Microsoft O365 products
- Leadership experience
- Ability to work independently and in a team environment

### *Preferred*

- Knowledge of Travel Demand Models and Traffic Operations
- Experience with Adobe Suite products
- Knowledge of the Code of Federal Regulations; specifically, Titles 23 and 49
- Knowledge of various State Regulations; specifically, Titles 4-8.

**Applications must be submitted online.**

Interested applications should apply online at:

<https://www.tn.gov/tdot/human-resources-home/tdot-careers.html>

Select **ADMIN SERVICES ASSISTANT 4-041019-175267**

Questions? Email [TDOT.Careers@tn.gov](mailto:TDOT.Careers@tn.gov)

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.